



INVOICE VOUCHER

[Online Help](#)

This document is a protected form for use online. Use the Tab key to advance from text field to text field. Shift-Tab will go to prior text field. Date fields are formatted to return m/d/yyyy format. Calculations will automatically occur as you fill in the number fields, with the total at the bottom. The form can be printed blank and filled in by hand as needed. After completion and appropriate signatures, forward to the Fiscal Office for payment.

AGENCY USE ONLY

AGENCY NO.

LOCATION CODE

P.R. OR AUTH. NO.

4610

AGENCY NAME

Department of Ecology
Hazardous Waste & Toxics Reduction Program
PO Box 47659
Olympia WA 98504-7659

VENDOR OR CLAIMANT (Warrant is to be payable to)

INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.

Sign below and send a copy of this invoice to the Department of Ecology. When the number of mercury switches has been confirmed by Environmental Quality the invoice will be processed for payment.

Vendor's Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

BY _____

(SIGN IN INK)

(TITLE)

(DATE)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO. (For Reporting Personal Services Contract Payments to I.R.S.)

RECEIVED BY

DATE RECEIVED

DATE	DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	AMOUNT	FOR AGENCY USE
	Automotive Mercury Light Switches				\$3.00		
	Mercury Airbag Sensors				\$3.00		
	ABS Switches				\$9.00		
	Date switches picked up by UPS (/ /)						
	. Note: The quantity of switches will						
	. be confirmed by Environmental Quality						
	It is not necessary to count the switches						
PREPARED BY			TELEPHONE NUMBER	DATE	AGENCY APPROVAL		DATE
DOC DATE	PMT DUE DATE	CURRENT DOC. NO.	REF. DOC. NO.	VENDOR NUMBER		VENDOR MESSAGE	USE TAX
UBI NUMBER							
REF DOC SUF	TRANS CODE	M O D	FUND	APPN INDEX	PROGRAM INDEX	SUB OBJ	SUB SUB OBJECT
ORG INDEX	WORKCLASS	COUNTY	CITY/TOWN	BUDGET UNIT	MOS	PROJECT	SUB PROJ
PROJ PHAS	AMOUNT	INVOICE NUMBER					
ACCOUNTING APPROVAL FOR PAYMENT				DATE		WARRANT TOTAL	
						WARRANT NUMBER	